

CALL FOR SUBMISSION OF BIDS IN LOW VALUE PUBLIC PROCUREMENT

VINCA INSTITUTE OF NUCLEAR SCIENCES

Mike Petrovica Alasa 12-14, Vinca, Belgrade

Nr: 2/273/5

Date: 11.05.2020.

Pursuant to Article 39, Article 55, Paragraph 1, Item 2, Article 57, Paragraph 1, and Article 60, Paragraph 1, Item 1 of the Law on Public Procurement ("Official Gazette of RS" No. 124/12, 14/2015 and 68/2015), Article 2 of the Rulebook on Obligatory Elements of Tender Documents in Public Procurement Procedures and Method of Evaluating the Requirement of Compliance ("Official Gazette of the Republic of Serbia" No. 86/2015), Decision on initiating public procurement procedure, No. 2/273 dated May 7, 2020. and the Decision on the formation of the Commission for the Implementation of the Public Procurement Procedure No. 2/273/1 of May 7, 2020. The Commission for the Implementation of the Public Procurement Procedure prepared:

PUBLIC INVITATION

for collecting offers in Low value public procurement procedure

1. Name of contacting authority: Vinca Institute of Nuclear Sciences

2. Address of contacting authority: Mike Petrovica Alasa 12-14 in Vinca, POB 522, 11000 Belgrade

3. Website of contacting authority: www.vinca.rs

4. Type of contacting authority: Scientific institution

5. Description of the procurement subject: ANSYS ACADEMIC ASSOCIATE CFD SOFTWARE LICENSE AND TECHNICAL SUPPORT

Description and code from the Common Procurement Vocabulary: GPV 72212983-3 Development software services

6. Type of public procurement procedure: Low value public procurement procedure

7. Type of public procurement subject: Goods

8. Criteria for awarding contracts: The lowest offered price

If two or more bids may bear the same lowest price offered, the most suitable one to be selected bid to the bidder with shorter delivery time. If offered the same delivery periods, as the best offer will be selected one bidder whose bid was received first in the registry of the Purchaser in the Order Office.

9. Method of downloading tender documentation The download of tender documents can be made from the Public Procurement Administration's Portal and the website of contacting authority.

10. Method of submitting the bid and deadline for submitting a tender:

The bidder submits the offer directly or by mail. The bidder submits a quotation in a closed envelope or box, closed in such a way that it can be established with certainty that it opens for the first time when opening tenders. The envelope or box with the bid must have a label (form on page 2 of the tender documentation) "BID FOR PUBLIC PROCUREMENT OF GOODS NR. D-1.1.97/2020 IN LOW VALUE

PUBLIC PROCUREMENT ANSYS ACADEMIC ASSOCIATE CFD SOFTWARE LICENSE AND TECHNICAL SUPPORT DO NOT OPEN!!!

It's necessary to write on envelope or box Bidders address, telephone and contact person.

Bids are delivered to: **Vinca Institute of Nuclear Sciences, Mike Petrovica Alasa 12-14 street POB 522, 11000 Belgrade**

Deadline for submission of bids is 19th May 2020. until 12:00 pm. Timely shall be considered as bids received by the Ordering Office until the expiry of the deadline specified in the preceding paragraph, regardless of how they were sent. If the last day of the expiration of the deadline for the submission of bids is a non-working day, the bids will be considered to be delivered by 12:00 pm on the first following working day.

11. Place, time and way of opening tenders:

Opening of bids will take place on 19th May 2020. at 12:15 pm on the premises of the Administration building of the Vinca Institute of Nuclear Sciences, street: Mike Petrovica Alasa 12-14 in Vinca..

Bids will be opened in the order in which they are received / registered by the Purchaser.

12. The terms under which bidders representatives may participate in the tender opening process:

The public opening of tenders can be attended by one authorized representative of the bidder who must submit to the Commission of the authorizing authority the right to participate in the procedure for opening tenders. Incomplete and untimely bids will not be considered.

13. Deadline for making a decision:

Up to 10 days from the day of opening the bids

14. Contact person: dr Milic Eric and Milena Mratinkovic

e-mail: javnenabavke@vinca.rs